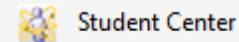


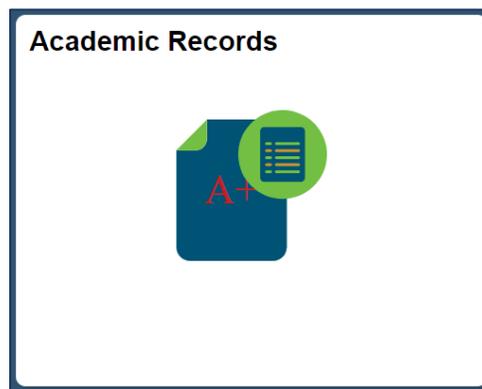
1. Log into **MyCLC** at the bottom of the CLC Website:



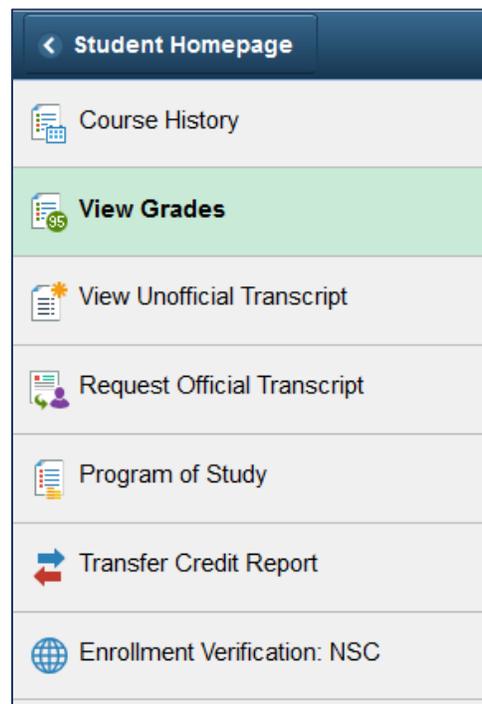
Then click on Student Center under the Launchpad on the left hand side:



2. Click on the **Academic Records** tile on the Student Homepage:



3. Click on **View Grades** on the left sidebar:



4. Click on the term you want to view grades for (example: Fall 2018):

Student Homepage	
Course History	Fall 2018 Academic
View Grades	Fall 2015 Academic
View Unofficial Transcript	Fall 2014 Academic
Request Official Transcript	Spring 2014 Academic
Program of Study	Fall 2012 Academic
Transfer Credit Report	Summer 2012 Academic
Enrollment Verification: NSC	

5. The classes and grades for the term you selected will show:

Note: If the final grade for a class has not been posted the Grade column will be blank.

View Grades					
Term GPA 3.333					>
Cumulative GPA 2.781					>
Academic Standing Academic Good Standing					
3 rows					
Class	Description	Units	Grading	Grade	Grade Points
ANT 121	Introduction to Anthropology	3.00	Graded	A	12.000
ENG 122	English Composition II	3.00	Graded	B	9.000
HUM 122	Humanities:Renaiss to Present	3.00	Graded	B	9.000

6. To view classes for another term click on the **Change** button in the left corner of the screen:

The screenshot shows a 'Student Homepage' interface. At the top, there is a navigation bar with a back arrow and the text 'Student Homepage'. Below this, the current term is 'Spring 2018' under the heading 'Academic Career'. A 'Change' button is located to the right of the term. A sidebar on the left contains several menu items: 'Course History', 'View Grades' (highlighted in green with a '95' badge), 'View Unofficial Transcript', 'Request Official Transcript', 'Program of Study', and 'Transfer Credit Report'. The main content area is titled 'View Grades' and contains a table with columns for 'Term', 'Cumulative', and 'Academic Star'. Below this is a table with columns 'Class' and 'Description'. The table lists 'ANT 121 Introduction to A' and 'ENG 122 English Compos'.

7. Select a different term:

The screenshot shows a 'Select a Value' dropdown menu. The menu is titled 'Select a Value' and has a close button (X) in the top right corner. The menu lists five academic terms: 'Fall 2018 Academic', 'Fall 2017 Academic', 'Spring 2017 Academic', 'Fall 2016 Academic', and 'Spring 2016 Academic'.