

FACT SHEET: NURSE ASSISTING *(required if you want to become a CNA)*

NUR 110, 7 Credit Hours

Before you can enroll in NUR110, you must meet/complete the following SEVEN (7) requirements.

Please note: Adding a section of NUR110 to your cart on the registration site does NOT reserve a seat in a course. You must receive confirmation that all the requirements are met before you are able to enroll in any course.

1. Have a valid social security number (SSN).
2. Meet the minimum age requirement (16 years old).
3. Submit an application to the College of Lake County.
4. Meet the Reading Requirement.
5. Complete a fingerprint background check with no disqualifying convictions.
6. Complete a urine drug screening with negative results.
7. Complete the Health Requirements.

See below for instructions on how to complete each of the above requirements.

If you completed the requirements more than 2 months ago, check with the Nursing Education office for any requirement updates before enrolling in NUR 110.

To view the schedule of classes go to <https://www.clcillinois.edu/classsearch>.

ATTENDANCE IS MANDATORY AT ALL COURSE SESSIONS to meet Illinois Department of Public Health (IDPH) requirements. If you fail to meet the attendance requirements throughout the course, you will not be allowed to continue in the course.

You MUST OFFICIALLY WITHDRAW YOURSELF from the course by the refund date listed in the current class schedule in order to cancel your financial obligations. Withdrawal beyond this date will not result in a refund.

Upon successful completion of the course, you will be eligible to take the Illinois Nurse Aide Competency Exam (INACE) to become a Certified Nurse Assistant (CNA).

COMPLETION OF REQUIREMENTS

1. HAVE A VALID SSN:

Required for fingerprinting and INACE registration. You must bring your **original** social security card to the Nursing Education office at Grayslake (D208) for verification. IDPH requires a copy of your card in your student file.

2. MEET THE MINIMUM AGE REQUIREMENT:

Must be 16 years of age or older.

3. SUBMIT AN APPLICATION TO THE COLLEGE OF LAKE COUNTY:

To become a student (if not already) and to obtain a CLC ID number and CLC email address. You can complete this process online at <http://www.clcillinois.edu/admission/become-a-student>.

4. MEET THE READING REQUIREMENT:

Must speak and read English and have a 10th grade reading level. Can be completed in ONE of the following ways:

- DSP Score of 2 or higher OR
- TABE (form A) score of 10 or higher OR
- ELI 110 with a C or higher OR
- APT score of 122 or higher OR
- ELI Accuplacer score of 285 or higher OR
- ELI 108 or ENG 108 with C or higher OR
- ELI 103 & 104 with a B or higher OR
- Next-Gen score of 480 or higher OR
- College Reading and Writing Readiness – For ways to satisfy, refer to <http://www.clcillinois.edu/admission/become-a-student/steps/basic-proficiencies>.

To inquire about how to complete any of the above, contact a Registration Representative at admissions@clcillinois.edu or at (847) 543-2061. You can also receive assistance at the Welcome and One Stop Center on the Grayslake campus.

5. COMPLETE A FINGERPRINT BACKGROUND CHECK:

MUST be fingerprinted in the State of Illinois.

- a. Complete a **Disclosure and Authorization Form**. This form is available to download from the Nurse Assisting web page at <http://www.clcillinois.edu/programs/nur/options/na>. **A valid social security number is required on this form.** You must complete both sides of the form.
- b. Submit the completed form by fax to 847-543-3043, via email to background@clcillinois.edu, or in person to the Nursing Education office at Grayslake (D208), or place in the gray drop box outside of D208. **Please allow 48 business hours to process the Disclosure and Authorization Form.**
- c. Once processed, you will receive a **Livescan** form via your **CLC student** email address. The **Livescan** form is required for fingerprinting.
- d. **Choose** from the list of fingerprinting vendors included on your **Livescan** form for places to go for fingerprinting. A [Fingerprinting Schedule](#) is available on the Nurse Assisting web page.
- e. In order to be eligible to take NUR 110 Nurse Assisting, the **background check needs to be clear of any disqualifying convictions**. Please check www.idph.state.il.us/nar/home.htm for a list of disqualifying convictions. If the conviction allows a waiver, the waiver must be approved by IDPH **prior** to enrolling in the course.
- f. **After fingerprinting, you will need to submit the “Completion Receipt” from the vendor to the Nursing Education office at Grayslake (D208), via fax at 847-543-3043, or via email at background@clcillinois.edu.**

6. COMPLETE A URINE DRUG SCREENING WITH NEGATIVE RESULTS:

NOTE: Drug Screening **MUST** be done through CLC.

- a. Review the **Urine Drug Screening Procedure** and complete the **Drug Screening Acknowledgment of Understanding** form. The documents are available to download from the Nurse Assisting web page at <http://www.clcillinois.edu/programs/nur/options/na>.
- b. Submit the completed Acknowledgment form by fax to 847-543-3043, via email to background@clcillinois.edu, or in person to the Nursing Education office at Grayslake (D208), or place in the gray drop box outside of D208.
- c. Once your completed Acknowledgement form is received, you will get an email with instructions for testing and paying.

7. COMPLETE THE HEALTH REQUIREMENTS: (Also listed on

<https://www.clcillinois.edu/programs/nur/options/na>.)

NOTE: The Health Requirements could take **9 or more days** to complete.

- a. Complete a CLC Student Medical Record Form (available through the CLC Health Center at HealthCenter@clcillinois.edu).
- b. Obtain the following (all are available at the CLC Health Center for the costs shown. Email HealthCenter@clcillinois.edu to schedule an appointment. May also be obtained at a provider of your choice):
 - TB Test:
 - 2-step TB test – \$9 per step. Takes a **minimum** of 9 days to complete. (If unable to take the TB test, evidence of a chest x-ray within 3 years is required.) **OR**
 - TB Blood Test (TSpot or QuantiFERON) – TSpot \$56 (Only one visit required with results available within 3 business days.)
 - Tetanus shot (Tdap), given within 10 years – \$42
 - Flu vaccine for **Fall and Spring** semester students **only** – \$18 or covered by most insurances. If you are a Fall semester student, you will be asked by your instructor for proof of a current flu vaccine after class begins.
 - Proof of MMR and varicella immunizations. (Titers and immunizations required if proof not available.)
 - Submit all documentation to the CLC Health Center via fax 847-543-3064, email at HealthCenter@clcillinois.edu, or in person in Room C176 at the Grayslake Campus.
- c. Full COVID-19 vaccination status required (2 weeks past last dose) plus COVID-19 booster (if eligible). Submit your COVID-19 vaccination/booster documentation to HealthCenter@clcillinois.edu and to the CLC COVID-19 verification site.

If you become eligible for a booster during the course, you are required to obtain and submit documentation of such to HealthCenter@clcillinois.edu and to the clinical site. Failure to do so will require withdrawal from the course.
- d. Regular COVID-19 testing, proof of Hepatitis B immunization or declination, and/or Federal/State/County Background Check are required at select clinical sites. **Do NOT obtain these until after class starts and your clinical site placement has been determined.**

Contact the Health Center at HealthCenter@clcillinois.edu or at 847-543-2064 with any questions.

COURSE COSTS:

- Tuition and Fees (in-district): \$1,054
(\$147.00 per credit hour x 7 credit hours = \$1,029 + \$25 Course Fee)
- Books: approx. \$65
- Uniforms: approx. \$23 – \$29.50
- Fingerprint Background Check: \$28 – \$40
- Health Requirements: Varies, depending upon individual student needs. (See the *Nurse Assisting Health Requirements* <http://dept.clcillinois.edu/hea/RequirementsHealthCareerPrograms.pdf>.)
- Drug Screening: \$35
- Federal/State/County Background Check: \$34 (only required at a select clinical site)
- Illinois Nurse Aide Competency Exam (state exam): \$75 (end of course)

To inquire about the availability of financial aid, contact the Financial Aid Office at (847) 543-2062.

UNIFORMS:

Not needed until second week of the course; your instructor will discuss on the first day of class. Uniforms required at clinical and during the face-to-face lab sessions – MUST be Navy Blue Cherokee Workwear. Uniforms are available at the CLC Bookstore at each campus or can be ordered online at <https://www.clcbkst.com>.

- Scrubs:
 - Top: #4876 3 Pocket Tunic XXS-5XL \$12.00-\$14.00
 - Pants: #4200 Cargo Pants XS-5XL \$11.00-\$13.00 **OR** #4100 Drawstring Pants XXS-5XL \$9.50-\$11.50 **OR** #4101 Women's Flare Leg Pants XXS-3XL \$11.50-\$13.50
 - Top, Cargo Pants, Drawstring Pants are UNISEX; women order one size smaller.
- ID Badge Holder \$1.50
- Watch with second hand
- Black or white shoes with non-skid soles
- Small bottle of hand sanitizer for pocket

For questions, please contact the Nursing Education Office at nuroffice@clcollinois.edu or 847-543-2043.