

**ARTICULATION AGREEMENT BETWEEN
COLLEGE OF LAKE COUNTY (CLC) AND
DOMINICAN UNIVERSITY (DU)
BACHELOR OF ARTS DEGREE IN
LEGAL STUDIES**

*This Agreement is entered into this 31st day of July by and between College of
Lake County and Dominican University.*

INTRODUCTION

WHEREAS, College of Lake County (CLC) and Dominican University (DU) form a cooperative partnership through articulation agreement to better accommodate CLC students by offering a degree completion program in Legal Studies, as well as a seamless transfer experience for students pursuing a prescribed Associate of Applied Science degree in Paralegal Studies.

WHEREAS, DU will accept students from CLC who are pursuing a prescribed Associate of Applied Science degree at CLC, and such students will enter DU with junior status in order to pursue the Bachelor of Arts degree in Legal Studies. Through this agreement, and by following the attached articulation guide, students may earn both an Associate of Applied Science degree and a Bachelor of Arts degree in the optimal time.

POLICIES

1. **Transfer Credit Hours** – DU will accept a maximum of 68 semester hours from CLC (check with a Dominican University advisor if you would like to take five additional credits at CLC other than those in the A.A.S. for PLS). All transferable courses must be at the college level.
2. **Student Prerequisites** – CLC students must complete the prescribed Associate of Applied Science degree (see attached articulation guide) at CLC prior to enrolling in DU's bachelor's degree courses offered as part of this agreement.
3. **Awarding of Bachelor's Degree** – Graduates of CLC who have completed the remaining semester hours from DU will be awarded the Bachelor of Arts in Legal Studies by DU.
4. **Student Financial Assistance** – Student financial assistance will be initially processed and awarded through CLC. Once a student completes the AAS degree his/her financial aid will be subsequently processed by DU.
5. **DU Policies and Regulations** – Once CLC students have enrolled at DU, they will automatically be subject to the exact policies and regulations as all undergraduate students who currently attend DU.

ADVISING

1. CLC and DU will provide advising services for interested students. Such services may include on-site presentations, on-site advising sessions telephone advising, interactive videos, computerized and or Internet communication.
2. DU will provide students with advising materials, including the attached articulation guide for the Bachelor of Arts in Legal Studies.
3. DU will provide CLC with marketing materials necessary to advertise and promote this partnership, as well as the articulation agreement for this area of study.

SERVICES PROVIDED BY CLC FOR DU

1. **Website** – CLC will post information on the CLC website promoting this degree program.
2. **Promotion and Recruitment** – CLC will promote and recruit current and potential students for this degree program by using printed and electronic materials.
3. **Space** – CLC will provide appropriate temporary meeting space for advising sessions with current and potential students.
4. **Mailings** – CLC will assist in the promotion and recruitment of students by distributing printed materials to current and potential students of this program. The cost for this service will be paid for by DU.
5. **Parking, etc.** – To the extent necessary to fulfill the terms of this agreement, CLC will provide parking, access to common areas, and other services commonly provided to CLC faculty, staff and students. When CLC incurs more than a de minimis cost to provide services to DU faculty, staff or students, DU will provide reasonable reimbursement following advance notification of charges by CLC.
6. **Representative** – CLC shall designate a liaison officer who shall be responsible for monitoring of this agreement and for overseeing provision of services to students under this agreement. CLC should notify DU of the person's name and contact information in writing prior to the upcoming semester.

SERVICES PROVIDED BY DU FOR CLC

1. **Advanced Advising** – DU staff will provide academic advising to CLC students who are considering enrolling at DU. Advising services may include on-site presentations, on-site advising sessions telephone advising, interactive videos, computerized and or Internet communication.
2. **Referral of Students** – When contacted by prospective students with fewer than 60 credits and who live in Lake County, DU will refer them to CLC to complete their associate's degrees before enrolling at DU.
3. **Representative** – DU shall designate a liaison officer – the Assistant Provost for

Continuing Studies & Special Initiatives – who shall be responsible for monitoring this agreement and for overseeing provision of services to students under this agreement. DU will notify CLC of the person's name and contact information in writing prior to the upcoming semester.

TERM AND CANCELLATION OF THE ARTICULATION AGREEMENT

This agreement shall commence on the date that is executed by both parties, and will continue from year to year until terminated. DU or CLC may dissolve this agreement with at least one year's notice by either party, or until canceled by mutual agreement. Termination by either party must be accompanied by a plan to allow all currently enrolled students to complete their program of study and obtain their bachelor's degree.

NOTICES

All notices required under this Agreement must be sent by registered or certified mail properly addressed, postage pre-paid, return receipt requested or by expedited or personal delivery to the following or to such other address as either party provides:

ATTN: College of Lake County
Business Division
19351 W. Washington St.
Grayslake, IL 60030

ATTN: Dominican University
School of Professional and Continuing Studies
7900 W. Division Street
River Forest, IL 60305

ADDITIONAL TERMS AND PROVISIONS

1. **Entire Agreement/Modifications** – This document shall be the entire understanding and agreement between the parties with respect to the subject matter set forth herein, and all prior agreements, understandings, covenants, promises, warranties, and representations, oral or written, not incorporated herein and are suspended hereby.
2. **Amendments and Waivers** – This agreement may not be amended, modified, altered, supplemented or changed in any way and no provision may be waived except in writing, signed by the parties and attached hereto as an amendment.
3. **Assignment** – Neither party may assign this agreement, in whole or in part, without prior written consent of the other party.
4. **Governing Law** – This agreement shall be governed by and constructed in accordance with the laws of the State of Illinois.
5. **Headings** – The heading of section and subsections are used for convenience only and shall not construe to affect the substance of any section or subsection.

6. Confidentiality: Proprietary Material – The parties therefore agree that all confidential or proprietary information including student information is “Confidential” and shall remain so during the term of this agreement and hereafter, and will be subject to the same FERPA regulations as for any student at either institution.

7. Accreditation – Both parties shall maintain all necessary and required accreditations, including state and regional accreditations, with the appropriate accreditation agencies. In the event either party’s accreditation is revoked or otherwise limited, this agreement may be terminated immediately upon written notice of the other party. In the event of such termination for loss of accreditation, all participating students shall be accommodated to the extent possible at the institution that remains appropriately accredited. Any additional costs of such accommodations shall be paid by the institution that lost accreditation.

8. Indemnity – Both CLC and DU agree to hold harmless, indemnify, and defend the other school’s officers, agents, trustees, employees and representatives (collectively “Indemnities”) from and against all losses, damages, judgments, claims, expenses, costs, and liabilities, including reasonable attorneys’ fees and expenses, arising out of the acts or omissions of each institution – its officers, agents and employees – under this agreement.

9. All provisions of this agreement are confined to the offerings of DU’s Bachelor of Arts in Legal Studies and to the students admitted specifically into this programmatic option (the “Program”). None of the terms contained within this document are applicable outside of the Program.

10. No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this agreement.

11. CLC and DU are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions.

12. In no event shall either party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.

13. Each party assumes full responsibility for the payment of all federal, state and local taxes it incurs as a result of this agreement.

14. Both parties shall not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule or regulation.

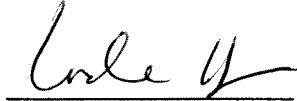
15. Each party certifies that it maintains a written sexual harassment policy in conformance with 775 ILCS 5/2-105.

16. Each party certifies that it provides a Drug Free Workplace in compliance with the Drug Free Workplace Act, 30 ILCS 580/1 et seq.

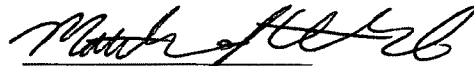
IN WITNESS WHEREOF, the undersigned parties, by and through their duly authorized officers, on July 31, 2014.

For College of Lake County:

For Dominican University:



Lourdene Huhra
Dean
Business and Workforce Development



Matthew J. Hlirak, JD
Assistant Provost, Continuing Studies &
Special Initiatives